

Chrysalis Dental Last-Minute Cancellation and No Show Policy

We are striving to provide our patients the best service possible. But each time there is a missed appointment or cancellation without proper notice, another patient is deprived of a time to receive care. We define the above terms as:

No Show – it refers to any patient who does not show up to his/her scheduled appointment.

Last Minute Cancellation - it refers to providing less than 24-hour notice prior to his/her scheduled appointment.

- Effective immediately upon receipt of this policy, for any established patient who no shows or last-minute cancels a scheduled appointment, a ***\$50.00 fee*** will be charged. This fee is not covered by insurances and will be billed to the patient.
- On the **third** documented occurrence of no show or last-minute cancellation, the patient will be dismissed from Chrysalis Dental.
- Any new patient who no shows to his/her first appointment without a valid reason will not be rescheduled.
- Reminder texts, emails or calls/voice messages will be sent out prior to all scheduled appointments. If you do not reply to them, we will consider that to be a **'confirmed'** appointment, and the above policy will remain in effect. For this reason, please do not hesitate to contact us if you have any change in contact information.

Printed Name

Date

Signature

Patient ID or DOB (office use only)